



# Subiaco AFC

## Academy Coaches Code of Conduct

### **Term of Agreement:**

Trials 2026 – 1<sup>st</sup> October 2026, or one week after the last football fixture, whichever is the later.

### **Coach's Responsibilities:**

- The Coach is the leader and role model on and off the pitch and must display positive behavior in general as a staff member of Subiaco AFC.
- You will train 2 times per week for 90 minutes; training times and frequency will not deviate from this unless there is prior approval from the Technical Director or VP Football.
- Provide the club administration with a copy of a current Working with Children Check Card and a scanned copy of their highest coaching qualification. You will register as a coach for Subiaco AFC via the current Football Australia platform and send in your signed contract and code of conduct to [admin@subicosoccer.asn.au](mailto:admin@subicosoccer.asn.au) prior to the start of the season.
- Adhere to the FA Coaches Code of Conduct. Encourage and display positive sporting behaviour from all players and promote the FIFA Fair Play Code.
- Follow the instructions/directions as provided by FW and collaborate with the Technical Director on coaching methods as per FA's National Curriculum and Subiaco AFC's Coaching Cycles and Development Plan.
- Attend coaching workshops, seminars, meetings and updates as required.
- Complete player appraisals/reports once yearly or as determined by the Technical Director.
- Coaches are not to use mobile phones during the session, if looking at a session plan this needs to be printed on paper, coaches must not communicate with parents during the session.
- At least once per month the coach will communicate with parents to provide feedback on player development or general feedback for the team.
- Take care of all facilities provided, including all portable training equipment such as balls, goals, cones etc. If your team is last on the fields at home, you are required to manage the team in closing the field by removing flags, placing bunting to protect the goal areas and placing movable goal posts in position for the next users of the field, where appropriate.
- You will make every effort to attend all training sessions and games home or away. A minimum of 85% attendance is expected as Head Coach.
- Session Plans to be based off sessions sent through weekly by the TD. Deviation from these plans must be completed and sent to and approved by the TD. Coaches MUST be actively involved in the session demonstrating technical and tactical elements with clear explanations in English.
- You will make every effort to arrive at the sessions at least 20 minutes early for training and at least 45 minutes early for games. If for any reason you are to arrive later than these times you are required to inform your manager, assistant or Technical Director ASAP to allow contingencies to be made to prepare the players.
- You will be assigned equipment for which you and your coaching team are responsible. You will also have access to the shared equipment stored in the various lockups. Kit must be labelled, kept in good condition and clean. Loss or damage of equipment must be reported to the operations manager immediately. Repeated misuse of equipment may result in loss of access and invoicing for repair or replacement.



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- Coaches to wear full Subiaco AFC coaching kit to training and games, no other sportswear is allowed.
- Coaches will not hold any private sessions on the club's facilities unless fields are booked individually or through a third-party provider.
- Coaches will not host any football related events/clinics that clash with Subiaco AFC clinic dates.
- All Coaches should understand our culture and work towards achieving the club's philosophy, mission, vision and values.
- Do not cancel training sessions. If for any reason a coach feels training should be cancelled, they are required to get in touch with the Technical Director as soon as possible.

#### **Club's responsibilities:**

- To provide safe and high-quality facilities suitable for teams including training areas, access to fields for fixtures, equipment, change rooms and canteen facilities.
- To support the coach in carrying out the above responsibilities, including through providing administrative assistance, technical direction and maintaining facilities appropriate to meeting the requirements of Football West.
- We will aim to educate our coaches to the highest possible standard within a budget framework.

#### **Complaints/dispute resolution:**

All parties will:

- Abide by the Football West complaints procedure; and
- Raise concerns/complaints as early as possible; and respect all parties in working to resolve disputes/concerns.

**Termination period:** Should either party decide to terminate this agreement, they must give the other party **30** days written notice.

Coaches Name	Coaches Position	Date Signed
Coaches Signature		

Subiaco AFC Staff Name	Position	Date Signed
Subiaco AFC Staff Signature		